

Guidelines for carrying out a scientific-artistic doctorate at the *KONRAD WOLF* Film University, Babelsberg

1) General issues

A scientific-artistic doctorate is possible in the following Faculty I degree programs/doctoral subjects:

- Screenwriting/Dramaturgy
- Film Culture Heritage
- Production

Application is *not* restricted to graduates of the specified courses. Inter-subject and interdisciplinary submissions are possible; they are subject to an individual assessment by the doctoral committee. For formal requirements, see below.

Degree: Doctor philosophiae in artibus (Dr. phil. in art.)

Contents: Proof of an independent scientific research activity *or* a special artistic qualification.

The proof is provided by **a dissertation and a concluded artistic research project** (in freely chosen form) with a **reasonable, objectively demonstrable relationship to this,**

A collective **artistic research project involving several people**

- is in principle possible
- requires examination/approval by the doctoral committee
- proof of appropriate own contribution (possibly viva with the supervisor by the doctorate committee)
- the scientific part (dissertation) must *in all cases be performed independently*

Language: Generally German or English

Evaluation: The overall mark relates *predominantly* to the *academic work* (dissertation), and also to some extent to the artistic research project

Award of

Honours: The awarding of the degree Dr. phil. in art. h.c. due to excellent and independent academic and artistic research performance in the appropriate doctoral subject is in principle possible (see conditions)

2) Request for acceptance as a PhD student

Approval Requirements:

- *relevant* scientific, scientific-artistic or artistic-scientific or artistic *master's- diploma-* or *comparable qualification* (for foreign degrees, there follows legal and substantive examination of the certificates by the Doctoral Committee or Department 1, legal affairs)

- *a declaration* that no PhD doctoral procedure has been opened at any other college or university

Exceptions to qualification requirements:

If none of the above qualifications are held, the application may be accepted under the following conditions:

- **qualification for the corresponding doctoral subject is guaranteed.** For this, the following is necessary:

The submission of a *minimum of two expert reports* by technical representatives of the corresponding study program (university lecturer, universities, art colleges and equivalent institutions *with the right to confer doctoral degrees*), which certify the requisite professional qualifications and aptitude for academic work; specialised representatives may *not simultaneously be the supervisor* of the doctoral project of the person requesting admission.

- **the doctoral project is carried out within the framework of a cooperative process for college/university graduates**

Thereby, each university teacher of faculty I *and* the college/university act *together* as *scientific or artistic supervisor*. Submission of at least two expert opinions as above

3) Documents to be submitted for acceptance as a PhD student

- written request to the dean of the relevant faculty
- proof of the conditions for admission, as above
- exposé (8-10 pages) stating the provisional working title and listing all sources and tools to be used
- brief description of the working goals and timetable for the doctoral project
- CV in bullet-point form;
- documentation of academic and artistic works and publications
- written confirmation from authorised supervisors (min. two supervisors)

4) Authorized supervisors

- professors
- junior professors
- honorary professors
- unscheduled professors
- university lecturers
- assistant lecturers

Prerequisite are **two supervisors**, of whom one from the group of

- scientific *or* artistic-scientific/scientific-artistic university lecturer (supervision of the dissertation; supervisors must *have a postdoctorate* and belong to Faculty I)
or
- artistic *or* artistic-scientific/scientific-artistic university lecturer (can be external, and from Faculty II).

For cooperation, also a university professor (see above); since this person is necessarily external, the other supervisor must be a members of Faculty I

A **written supervision agreement** must be concluded with the supervisor

5) Application deadlines/extensions

- applications for winter semester: **15th January**
- applications for summer semester: **15th June**
- admission for three years
- *a one-time extension* is possible after examination by the supervisor and approval by the doctoral committee for a maximum of one year (in justifiable exceptional cases a further 3 years)

6) Enrolment

- as doctoral students at the beginning of each semester, unless in full-time employment at the Film University
- *or* waiver due to employment outside the film university or for other reasons
- Enrolment is limited to period of three years (+ a possible extension period -. max. of a further three years)

Contact: Office of the doctoral committee
Sibylle Sorge
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Head of the academic-artistic PhD Committee: Prof. Dr. Hans-Joachim Neubauer
(h.neubauer@filmuniversitaet.de)

7) Committee/ Board/ Referees

Degree Committee:

- Five members, including three university lecturers (one the holder of an academic professorship, a scientific-artistic or artistic-scientific professorship and an artistic professorship), one academic employee and one doctoral student
- to be composed of members of the Faculty I
- term of office: 3 years
- election by the faculty board
- the members of the doctoral committee should belong to the courses that have the scientific-artistic right to award a degree (at least in their majority)

Doctoral committee:

- will be appointed by the doctoral committee
- is to be appointed *separately* for *each* opened doctoral procedure after submission of the thesis and completion of the artistic research project
- Five members: at least three lecturers, each the holder of a scientific professorship, a scientific and artistic or artistic and scientific further degree (Ph.D.) and an artistic lecturer – in practice this usually comprises three referees (see below); + 2 other members who should usually belong to the corresponding course conferring the degree
- the artistic professorship representative *may in justified cases* also be a designated artist or designer
- the majority of members generally belong to the faculty conferring the doctoral degree
- Proposals for the composition by the doctoral students are possible

Referees:

- three referees (including the two supervisors)
- *scientific* initial appraisal: by scientific or artistic-scientific or scientific-artistic, *postdoctoral* university lecturers from *Faculty I*.
- Second appraisal: by scientific or artistic-scientific or scientific-artistic university lecturers (may be external, even Faculty II)
- *academic* third appraisal: by scientific or artistic-scientific or scientific-artistic university lecturers (provided they have a doctorate) who are *not* at the same time the supervisor of the doctoral project (may be external, even Faculty II)
- in cooperative process, a college professor may serve as a first or second supervisor
- all evaluators are usually members of the respective doctoral committee